

Applying for an Education, Health and Care (EHC) Plan

An Education, Health and Care (EHC) Plan is for children and young people aged up to 25 who need more support than is available through special educational needs support. EHC plans identify Educational, Health and Social Needs and set out the additional support to meet those needs.

There are two different routes to Request for an EHC Plan – also known as Request for Statutory Assessment (RSA) or Parental Request for Statutory Assessment (PRSA). General information about how to apply, links for these forms and updates from the EHC team can be found [here](#).

Route 1: RSA

An RSA can be completed by Educational Professionals, with input from parents/carers using the RSA online form that can be found [here](#). You can upload your supporting evidence documents to the form, but if your file size is too large you may need to send it to the appropriate EHC team using a secure email and referencing your form ID number. If your home address is Daventry or South Northants then you would email to ehcdav.ncc@westnorthants.gov.uk. If your home address is Northampton then you would email ehcnorthampton.ncc@westnorthants.gov.uk.

Route 2: PRSA

A PRSA can be completed by parents/carers for their child if they are under 16 years old. If the Young Person is over 16, to conform to the SEND Code of Practice, applications must be completed by them. The PRSA form can be found [here](#). You may have supporting evidence to add to your request that you can attach within the online form. This evidence is likely to be letters and reports from medical and other professionals who have worked with or assessed your child. Once again in the file size is too large you can send an email to the appropriate EHC team as mentioned above. If you have any queries about this form or would like to talk this through, we can support you with this. So please feel free to contact us to arrange a call before you submit.

Useful links:

West Northants Council have created an 'at a glance' guide of the EHC Process that can be found [here](#).

We also have a document about the EHC Process that can be found [here](#). When it comes to writing parent views when completing a PRSA or RSA we have created a document of advice to support you which can be found [here](#).

Independent Provider of Special Education Advice (IPSEA) are always a great resource for support, they have further guidance about asking for an EHC needs assessment that can be found [here](#). They also have information about what happens during the EHC needs assessment this can be found [here](#).

IPSEA have also created an EHC plan checklist that can be found [here](#)

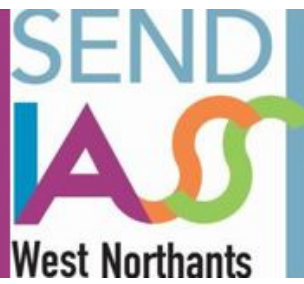
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